



Knox County Soil and Water Conservation District
233 S. Soangetaha Road – Galesburg, IL 61401 – Phone (309) 342-5138 Ext. 3 – Fax (855)-288-1480

AGENDA
December 17, 2025
Lunch @ 1pm – brief FY26 Annual Mtg to follow
2590 N Seminary St. Galesburg, IL 61401

DIRECTORS-Please call the office if you are unable to attend.

1. Call to Order- George
2. Greet Guests-George
3. Roll Call- George (Chris B., Dave A., AJ H., Brian F., Kara D., Katie I.)
4. Agenda Approval
5. Reports
 - A. Secretary- Chris
 - B. Treasurer-Dave
 - C. Bills- Katie
6. Old Business
 - A. Funding Update
 - B. Election Reminder – 1/21/26
 - C. District cell phone
7. New Business
 - A. CPP/PFC
 - B. FY 25 Policy Review -all posted online
 - C. Edward Jones CD's expiring: 12/30/25
 - D. CRP FY26 Plan of Work
 - E. Farm Bureau Auction Donation
 - F. Local Work Group Survey gift card
 - G. No-Till National Conference (1/7/26-1/9/26)
 - H. January Board Meeting –1/21/26 @ 4:00 p.m.
8. Other reports
 - A. Resource Cons-Kara
 - B. Admin Coordinator-Katie
 - C. District Conservationist-Kindra
 - D. Regional Representative-Marty
 - E. State Association-AISWCD-Elliot
 - F. FSA- Darla
 - G. LUC
 - H. KCFB - Hailey
 - I. Zoning
 - J. Prtrn Reports (IDNR,PCM,PF,NG,IDOA)
 - K. Misc. Reports
9. Correspondence

Board Meeting

November 19, 2025

The Knox County Soil and Water Conservation District held their monthly meeting on November 19th, 2025 at 7:00 PM at 180 S. Soangetaha Rd. Galesburg, IL 61401. Directors present were George Cummings, Brian Friedrich, Chris Bewley, Dave Asbury, and AJ Harland. Also present was Don Moffitt, Associate Director, Kara Downin, Resource Conservationist, and Katie Ingle, Administrative and Education Coordinator.

Agenda

Brian Friedrich made a motion, seconded by Chris Bewley, to approve the agenda. Motion passed 5-0.

Secretary Report

Dave Asbury made a motion, seconded by Chris Bewley, to approve the October 15th secretary report. Motion passed 5-0.

Treasurer Report

Dave Asbury presented the treasurer's report. Chris Bewley made a motion, seconded by AJ Harland, to approve the treasurers report. Motion passed 5-0.

Bills

The bills were presented to show deposits and debits for the accounts at Tompkins State Bank. Discussion was held on bills to be paid and the estimated bills for the December board meeting to be paid. Brian Friedrich made a motion to approve the bills as which was seconded by AJ Harland. Motion passed 5-0.

Old Business

Funding Update- Kara did not have an update on IDOA funding but thought she would find out more at Winter Training in a couple weeks. She did mention that the District has several outstanding invoices with IDNR for work on CREP easements and that she expected to receive that money fairly quickly, along with an outstanding invoice at Association for the CRP work her and Katie accomplished this past year.

Sales Update- Kara informed the board that she had 4 native seed customers for dormant planting resulting in an income of \$1,200.00. Katie informed the board that the winter fish sale had 2 customers with an income of \$35.50.

New Business

CPP/PFC- Kara sought approval to amend contract 331 for Stacy Webster's pipe drop structure due to supply delays from the contractor. AJ Harland made a motion, seconded by Brian Friedrich, to extend the construction deadline to March 31, 2026. Motion passed 5-0. Kara sought approval

for contract 343, sealing a bored well with a maximum cost share of \$850.00. Chris Bewley made a motion, seconded by AJ Harland, to approve the project. Motion passed 5-0. Contract 343 is for Dean and Sarah Mayhew. Next Kara sought approval for contract 344, 0.2 acres of pollinator habitat with a maximum cost share of \$269.24. Brian Friedrich made a motion, seconded by Chris Bewley, to approve the project. Motion passed 5-0. Contract 344 is for Brad Anderson. Kara also sought approval for contract 345, sealing a dug well with a maximum cost share of \$500.00. Brian Friedrich made a motion, seconded by Chris Bewley, to approve the project. Motion passed 5-0. Contract 345 is for Greg Jones. Lastly, Kara sought approval for contract 346, 20 acres of cover crops with a maximum cost share of \$1,284.74. Brian Friedrich made a motion, seconded by AJ Harland, to approve the project. Motion passed 5-0. Contract 346 is for John Davis.

Edward Jones CD 11/20/25- Katie reminded the board that they have another CD expiring. Chris Bewley made a motion, seconded by Brian Friedrich, to renew the CD for 6 months and add the interest earned back into it. Motion passed 5-0.

FY26 Election Reminder- Katie reminded the board that the next director election will be taking place on January 21st at the USDA Building (233 S Soangetaha Rd. Galesburg, IL 61401) from 7 AM to 5:30 PM.

2026 Meeting Calendar Approval- Kara presented the board with the dates and potential times for next years monthly board meetings. Discussion was held on changing the times. AJ Harland made a motion, seconded by Brian Friedrich to approve the calendar dates and move all meeting times to 4 PM. Motion passed 5-0.

New Office Chairs- Kara and Katie asked the board for permission to purchase new desk/office chairs for their work stations. Katie showed the board the chair she had found online for \$128.00 each. Brian Friedrich made a motion, seconded by Dave Asbury, to approve the purchase of two of the chairs Katie presented. Motion passed 5-0.

ISAP Batch and Build Knox County Pilot: year 2?- Kara updated the board on how the first year of the project was going and how for year two they are currently working on securing funding from IDOA.

Work Cell Phone- Kara asked the board if the District would be able to buy a cell phone for use in the field or when the office phones are not working. She said that she had been thinking of asking for one for a while but during the federal shutdown it really would've made a difference. Katie presented the wireless plan she found on their Verizon account that would fit the District's needs. Chris Bewley made a motion, seconded by Brian Friedrich, to approve the purchase of a district cell phone and wireless plan as long as it is the same cost as the quote Katie presented. Motion passed 5-0.

Thank-you gift for Extension?- Kara and Katie let the board know how welcoming and generous the whole U of I Extension office was while letting them use their conference room during the federal shutdown. They asked the board if they could get the people they worked with gift cards as a thank you. Brian Friedrich made a motion, seconded by Chris Bewley, to buy 5 \$20 gift cards for the Extension staff that helped. Motion passed 5-0.

Board Meeting: December 17th @ 1:00 PM- The next board meeting will be held on December 17th at 1:00 PM with lunch provided before a brief annual meeting followed by monthly board meeting at Pizza Ranch (2590 N Seminary St. Galesburg, IL 61401).

Other Reports

Resource Conservationist- Kara informed the board that her main focus has been wrapping up all the streambank and CPP projects that are under construction. This year she managed to get 3 reaches of streambanks built with 2 landowners on top of multiple CPP projects.

Administrative and Education Coordinator- Katie informed the board that she too has been focusing on projects and getting all of the paperwork prepped for Kara. She also spent time getting outreach ready to be mailed for the landowners that are in the watersheds for year 2 of the ISAP Batch & Build Pilot grant.

Acting District Conservationist- Kindra informed Kara that she will be acting DC for another 28 days, but is not sure who will be acting after that.

Correspondence

Katie presented the monthly Field and Bean and Kara sent around a letter from another power company wanting to update their power lines across multiple counties in the state, including Knox.

Meeting Ending

Dave Asbury made a motion to adjourn the meeting which Brian Friedrich seconded. Motion passed 5-0.

Submitted by: _____

Date: _____

Approved by: _____

Date: _____

Account List BP
Knox County Soil and Water Conservation District

TOTAL BALANCE	ACCOUNT NAME	DESCRIPTION
83,723.74	1100.02 CPP Checking Acct Tompkins	CPP Checking at Tompkins
12,437.80	1105 Scholarship Edward Jones	Scholarship Edward Jones
34,950.28	1001.06 CREP Checking Acct Tompkins	CREP Checking at Tompkins
29,403.81	1001.05 General Checking Tompkins	General District Checking at Tompkins
31,000.00	1004.33 Edward Jones CD 12-30-25	CD Maturing 12-30-25 @ 4%
30,000.00	1004.35 Edward Jones CD 2-13-26	CD Maturing 2-13-26 @ 3.85%
30,000.00	1004.34 Edward Jones CD 2-5-26	CD Maturing 2/5/26 @ 3.85%
57,000.00	1004.36 Edward Jones CD 5-26-26	CD Maturing 5/26/26 @ 3.85%
\$308,515.63		

Knox County Soil and Water Conservation District

Balance Sheet

As of June 30, 2026

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 UNRESTRICTED CASH	
1001 LOCAL CHECKING ACCOUNT	
1001.05 General Checking Tompkins	29,403.81
1001.06 CREP Checking Acct Tompkins	34,950.28
Total 1001 LOCAL CHECKING ACCOUNT	64,354.09
1004 SAVINGS	0.00
1004.33 Edward Jones CD 12-30-25	31,000.00
1004.34 Edward Jones CD 2-5-26	30,000.00
1004.35 Edward Jones CD 2-13-26	30,000.00
1004.36 Edward Jones CD 5-26-26	57,000.00
Total 1004 SAVINGS	148,000.00
Total 1000 UNRESTRICTED CASH	212,354.09
1004.22 Edward Jones CD 12-19-24 (deleted)	27,000.00
1004.23 Edward Jones CD 1-31-25 (deleted)	2,000.00
1100 RESTRICTED CASH	
1100.01 LUC Checking Acct- NOT A KNOX SWCD ACCT	6,234.56
1100.02 CPP Checking Acct Tompkins	83,723.74
1105 Scholarship Edward Jones	12,437.80
Total 1100 RESTRICTED CASH	102,396.10
Total Bank Accounts	\$343,750.19
Accounts Receivable	
1200 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
1499 Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$343,750.19
Fixed Assets	
1520 EQUIPMENT-1	
1520.01 Equipment-Cost	18,286.96
1520.02 Equipment-Dep	-9,561.55
Total 1520 EQUIPMENT-1	8,725.41
Total Fixed Assets	\$8,725.41
TOTAL ASSETS	\$352,475.60

Knox County Soil and Water Conservation District

Balance Sheet

As of June 30, 2026

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Credit Cards	
1106 First Midwest Bank Credit Card	0.00
Tompkins VISA, 0853 Kara	834.40
Tompkins VISA- 1067 Katie	-642.01
Total Credit Cards	\$192.39
Other Current Liabilities	
2100 PAYROLL LIABILITIES	0.00
2120 FEDERAL PAYROLL DEPOSIT	
2120.01 Federal Withholding	4,482.10
2120.02 Social Security-District	7,730.26
2120.03 Social Security-Employee	7,730.26
2120.04 Medicare Withholding-District	1,807.90
2120.05 Medicare-Employee	1,807.90
Total 2120 FEDERAL PAYROLL DEPOSIT	23,558.42
2130 Illinois State Withholding	5,255.21
2140 State Unemployment-IL	-171.28
Total 2100 PAYROLL LIABILITIES	28,642.35
2150 EMPLOYEE BENEFITS	
2150.01 Retirement	
2150.11 AC Retirement	-1,050.34
2150.12 RC Retirement	-1,296.19
Total 2150.01 Retirement	-2,346.53
Total 2150 EMPLOYEE BENEFITS	-2,346.53
Total Other Current Liabilities	\$26,295.82
Total Current Liabilities	\$26,488.21
Total Liabilities	\$26,488.21
Equity	
3000 Opening Bal Equity	48,987.49
3900 Retained Earnings	276,999.90
Net Income	
Total Equity	\$325,987.39
TOTAL LIABILITIES AND EQUITY	\$352,475.60

Check Detail Report BP

Knox County Soil and Water Conservation District

November 1-30, 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
1100.02 CPP Checking Acct Tompkins						
7094						
11/19/2025	Bill Payment (Check)	2040	Becky Nichols		Uncleared	-3,103.26
11/19/2025	Bill Payment (Check)	2040	Becky Nichols			-3,103.26
7095						
11/19/2025	Bill Payment (Check)	2041	Christine Brannon-Dortch		Uncleared	-500.00
11/19/2025	Bill Payment (Check)	2041	Christine Brannon-Dortch			-500.00
7096						
11/19/2025	Bill Payment (Check)	2042	Justin Moffitt		Uncleared	-500.00
11/19/2025	Bill Payment (Check)	2042	Justin Moffitt			-500.00
7097						
11/19/2025	Bill Payment (Check)	2043	Mark Stansell		Reconciled	-850.00
11/19/2025	Bill Payment (Check)	2043	Mark Stansell			-850.00
7098						
11/19/2025	Bill Payment (Check)	2044	Pauline Johnson Family Trust LP		Reconciled	-910.94
11/19/2025	Bill Payment (Check)	2044	Pauline Johnson Family Trust LP			-910.94
1001.06 CREP Checking Acct Tompkins						
7099						
11/19/2025	Bill Payment (Check)	2005	Ehrmann Gehlbach Badger & Considine, LLC		Uncleared	-950.00
11/19/2025	Bill Payment (Check)	2005	Ehrmann Gehlbach Badger & Considine, LLC			-950.00
7100						
11/19/2025	Bill Payment (Check)	2006	Michael Marinich		Uncleared	-503.00
11/19/2025	Bill Payment (Check)	2006	Michael Marinich			-503.00
7103						
11/19/2025	Bill Payment (Check)	2009	Herman Brothers Fisheries		Uncleared	-1,720.00
11/19/2025	Bill Payment (Check)	2009	Herman Brothers Fisheries			-1,720.00
1001.05 General Checking Tompkins						
7040						
11/05/2025	Expense		Katie Ingle		Reconciled	-1,340.40
11/05/2025	Expense		Katie Ingle			1,673.24
11/05/2025	Expense		Katie Ingle		Uncleared	122.00
11/05/2025	Expense		Katie Ingle		Uncleared	103.74
11/05/2025	Expense		Katie Ingle		Uncleared	103.74
11/05/2025	Expense		Katie Ingle			103.74
11/05/2025	Expense		Katie Ingle		Uncleared	24.27
11/05/2025	Expense		Katie Ingle		Uncleared	24.27
11/05/2025	Expense		Katie Ingle			24.27
11/05/2025	Expense		Katie Ingle		Uncleared	82.83
7041						
11/05/2025	Expense		Kara Downin		Reconciled	-1,901.69
11/05/2025	Expense		Kara Downin			2,230.63
11/05/2025	Expense		Kara Downin		Uncleared	75.00
11/05/2025	Expense		Kara Downin		Uncleared	138.30
11/05/2025	Expense		Kara Downin		Uncleared	138.30
11/05/2025	Expense		Kara Downin			138.30
11/05/2025	Expense		Kara Downin		Uncleared	32.35
11/05/2025	Expense		Kara Downin		Uncleared	32.35
11/05/2025	Expense		Kara Downin			32.35
11/05/2025	Expense		Kara Downin		Uncleared	83.29

Check Detail Report BP

Knox County Soil and Water Conservation District

November 1-30, 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
7134						
11/12/2025	Bill Payment (Check)	10273	Edward Jones		Reconciled	-685.69
11/12/2025	Bill Payment (Check)	10273	Edward Jones			-685.69
7140						
11/12/2025	Bill Payment (Check)	10274	Edward Jones		Reconciled	-407.17
11/12/2025	Bill Payment (Check)	10274	Edward Jones			-407.17
7141						
11/12/2025	Bill Payment (Check)	10275	Intuit		Reconciled	-1,795.00
11/12/2025	Bill Payment (Check)	10275	Intuit			-1,795.00
7142						
11/12/2025	Bill Payment (Check)	10276	Federal IRS Tax Payment		Reconciled	-1,588.56
11/12/2025	Bill Payment (Check)	10276	Federal IRS Tax Payment			-1,588.56
7143						
11/12/2025	Bill Payment (Check)	10277	IL Dept of Revenue		Reconciled	-332.24
11/12/2025	Bill Payment (Check)	10277	IL Dept of Revenue			-332.24
7144						
11/12/2025	Bill Payment (Check)	10278	Verizon Wireless		Reconciled	-36.03
11/12/2025	Bill Payment (Check)	10278	Verizon Wireless			-36.03
7070						
11/18/2025	Expense		Kara Downin		Reconciled	-1,901.70
11/18/2025	Expense		Kara Downin			2,230.63
11/18/2025	Expense		Kara Downin			75.00
11/18/2025	Expense		Kara Downin			138.30
11/18/2025	Expense		Kara Downin			138.30
11/18/2025	Expense		Kara Downin			138.30
11/18/2025	Expense		Kara Downin			138.30
11/18/2025	Expense		Kara Downin			32.34
11/18/2025	Expense		Kara Downin			32.34
11/18/2025	Expense		Kara Downin			32.34
11/18/2025	Expense		Kara Downin			83.29
7071						
11/18/2025	Expense		Katie Ingle		Reconciled	-1,340.41
11/18/2025	Expense		Katie Ingle			1,673.24
11/18/2025	Expense		Katie Ingle			122.00
11/18/2025	Expense		Katie Ingle			103.74
11/18/2025	Expense		Katie Ingle			103.74
11/18/2025	Expense		Katie Ingle			103.74
11/18/2025	Expense		Katie Ingle			24.26
11/18/2025	Expense		Katie Ingle			24.26
11/18/2025	Expense		Katie Ingle			24.26
11/18/2025	Expense		Katie Ingle			82.83
7146						
11/18/2025	Bill Payment (Check)	10282	Tegeler Acct Services		Reconciled	-85.00
11/18/2025	Bill Payment (Check)	10282	Tegeler Acct Services			-85.00
7101						
11/19/2025	Bill Payment (Check)	10284	Agsource- VAS		Reconciled	-41.00
11/19/2025	Bill Payment (Check)	10284	Agsource- VAS			-41.00
7102						
11/19/2025	Bill Payment (Check)	10280	Downin, Kara (V)		Reconciled	-465.03
11/19/2025	Bill Payment (Check)	10280	Downin, Kara (V)			-465.03
7104						
11/19/2025	Bill Payment (Check)	10283	Hyvee		Reconciled	-17.14
11/19/2025	Bill Payment (Check)	10283	Hyvee			-17.14

Check Detail Report BP

Knox County Soil and Water Conservation District

November 1-30, 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
7105						
11/19/2025	Bill Payment (Check)	10279	Kelly Seed and Hardware Co		Reconciled	-5,133.00
11/19/2025	Bill Payment (Check)	10279	Kelly Seed and Hardware Co			-5,133.00
7106						
11/19/2025	Bill Payment (Check)	10281	Visa		Reconciled	-40.34
11/19/2025	Bill Payment (Check)	10281	Visa			-40.34
7109						
11/19/2025	Bill Payment (Check)	10272	Asbury Dave		Uncleared	-70.28
11/19/2025	Bill Payment (Check)	10272	Asbury Dave			-70.28

Knox County Soil and Water Conservation District

Profit and Loss

July 2025 - June 2026

	TOTAL
Income	
4000 DNR CREP Reimbursements	7,666.00
4100 IDOA Operations	900.00
4200 NRCS Contribution Agreement	77.42
4300 IDOA Program	
4300.02 CPP-Cost Share	54,252.48
4300.03 Special Projects	20,000.00
Total 4300 IDOA Program	74,252.48
4400 Sales	9,978.08
4800 Interest-1	124.84
4900 Event Sponsorship	300.00
4901 Reimbursements	636.61
4903 Newsletter Advertising	1,380.00
4904 Knox County Tax Levy	5,641.02
4905 NRI Report/Letters	200.00
Unapplied Cash Payment Income	-68.50
Total Income	\$101,087.95
Cost of Goods Sold	
5000 Cost of Goods Sold	
5001 Products	7,390.25
Total 5000 Cost of Goods Sold	7,390.25
Total Cost of Goods Sold	\$7,390.25
GROSS PROFIT	\$93,697.70
Expenses	
5100 PAYROLL EXPENSES	
5110 COMPENSATION	
5110.01 AC Compensation	18,405.64
5110.02 RC Compensation	27,392.11
5110.03 Director Stipend	540.00
Total 5110 COMPENSATION	46,337.75
5120 PAYROLL TAXES	11,254.23
5120.02 Social Security	2,984.95
5120.04 District Medicare Portion	698.09
5140 Unemployment	41.43
Total 5120 PAYROLL TAXES	14,978.70
5150 EMPLOYEE BENEFITS	
5150.03 Life Insurance	56.16
5150.08 Short Term Disability	272.00
5150.09 Long Term Disability	163.13
Total 5150 EMPLOYEE BENEFITS	491.29
810 RC Summer Conference	125.40

Knox County Soil and Water Conservation District

Profit and Loss

July 2025 - June 2026

	TOTAL
813 AC Summer Conference	125.40
Total 5100 PAYROLL EXPENSES	62,058.54
5200 PROGRAM EXPENSE	
5200.04 CPP Projects	6,293.37
5200.09 CREP Projects	2,416.00
5200.10 ISAP Batch & Build	414.00
Total 5200 PROGRAM EXPENSE	9,123.37
5250 EDUCATION AND PROMOTION	
5250.01 Adult Education	23.86
5250.02 Envirothon	75.00
Total 5250 EDUCATION AND PROMOTION	98.86
5300 INSURANCE	
5300.02 General Liability-Troxell	778.00
Total 5300 INSURANCE	778.00
5400 PROFESSIONAL SERVICES	
5400.02 Accounting	441.00
Total 5400 PROFESSIONAL SERVICES	441.00
6000 OFFICE EXPENSE	
6000.01 Internet	216.20
6000.02 Printing/Copying	648.00
Total 6000 OFFICE EXPENSE	864.20
6010 DELIVERY	
6010.01 Postage	80.28
Total 6010 DELIVERY	80.28
6030 DUES/PUBLICATIONS/SUBSCRIPTIONS	
6030.01 Membership Dues	2,370.48
6030.02 Newsletter	2,021.22
6030.03 Subscriptions	1,855.00
Total 6030 DUES/PUBLICATIONS/SUBSCRIPTIONS	6,246.70
6050 TRAVEL	
6050.02 Lodging	235.00
6050.04 Mileage	465.03
6050.05 Director Mileage	669.87
Total 6050 TRAVEL	1,369.90
6051 MEALS AND ENTERTAINMENT	
6051.01 Meals	204.62
Total 6051 MEALS AND ENTERTAINMENT	204.62
6060 CONFERENCES/TRAINING	
6060.01 Registration	251.83
Total 6060 CONFERENCES/TRAINING	251.83

Knox County Soil and Water Conservation District

Profit and Loss

July 2025 - June 2026

	TOTAL
6100 REPAIRS & MAINTENANCE	
6100.02 Office Equipment	9.80
Total 6100 REPAIRS & MAINTENANCE	9.80
6150 VEHICLE EXPENSE	
6150.01 Gas/Oil/Maintenance	136.96
Total 6150 VEHICLE EXPENSE	136.96
6500 Reimbursed Expenses	3,278.67
Unapplied Cash Bill Payment Expense	332.24
Total Expenses	\$85,274.97
NET OPERATING INCOME	\$8,422.73
Other Expenses	
Reconciliation Discrepancies-1	891.39
Total Other Expenses	\$891.39
NET OTHER INCOME	\$ -891.39
NET INCOME	\$7,531.34



0005500 01 AB 0.641 01 TR 00020 EJBDD211 000000

KNOX CO SOIL & WATER CONSERVAT
ATTN DAVE ASBURY
233 S SOANGETAH RD
GALESBURG IL 61401-5593

0005500 01 AB 0.641 01 TR 00020 EJBDD211 000000

Portfolio Summary

Total Portfolio Value

\$162,159.96

1 Month Ago	\$160,096.12
1 Year Ago	\$163,097.86
3 Years Ago	\$60,885.65
5 Years Ago	\$10,810.14

Season's greetings

This holiday season, we want to thank you for your business and extend our wishes for a wonderful holiday. May you enjoy health and prosperity throughout the new year. Happy holidays!

Solutions for your needs

Have you considered Edward Jones for your saving, spending and borrowing needs? With an Edward Jones account, you have access to features that can help you keep your saving, spending and borrowing in line with your long-term financial goals. Ask your financial advisor for details.

Overview of Accounts

Accounts	Account Holder	Account Number	Value 1 Year Ago	Current Value
Association Account Select	Knox Co Soil & Water Conservat	229-10461-1-4	\$12,066.60	\$14,135.33
Association Account Select	Knox Co Soil & Water Conservat	229-14922-1-9	\$151,031.26	\$148,024.63
Total Accounts			\$163,097.86	\$162,159.96

Although account information is provided on this page, it does not guarantee an actual statement was produced. Refer to your account statement for the exact registration and more specific details regarding each account.

Account Type	Account Holder	Account Number	Value 1 Year Ago	Current Value
Association Account Select	Knox Co Soil & Water Conservat	229-10461-1-4	\$12,066.60	\$14,135.33
Association Account Select	Knox Co Soil & Water Conservat	229-14922-1-9	\$151,031.26	\$148,024.63
Total Accounts			\$163,097.86	\$162,159.96

Important disclosures, such as Statement of Financial Condition, Conditions that Govern Your Account, Account Safety, Errors, Complaints, Withholding, Free Credit Balance, Fair Market Value or Terminology, relating to your account(s) are available on the last page of this package or at www.edwardjones.com/statementdisclosures.

Statement Date Nov 1 - Nov 28, 2025

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Knox Co Soil & Water Conservat

A gift that keeps giving

Gifting an investment - such as a stock or bond - to a family member or an organization is a wonderful way to show your appreciation. By strategically planning your gifts, you can maximize the benefits for yourself and your recipient. To learn more, contact your financial advisor. (Edward Jones, its employees and financial advisors cannot provide tax or legal advice. You should consult your attorney or qualified tax advisor regarding your situation.)

Association - Select

Portfolio Objective - Account: Balanced Growth and Income

Account Value

\$14,135.33

Value Summary

	This Period	This Year
Beginning value	\$13,768.02	\$11,784.74
Assets added to account	0.00	0.00
Assets withdrawn from account	0.00	0.00
Fees and charges	0.00	0.00
Change in value	367.31	2,350.59
Ending Value	\$14,135.33	

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.

Asset Details (as of Nov 28, 2025)

additional details at www.edwardjones.com/access

Assets Held At Edward Jones

					Balance
Cash					\$0.03
Mutual Funds	Price	Quantity	Cost Basis	Unrealized Gain/Loss	Value
American Cap Inc Builder A	81.20	174.08	10,099.07	4,036.23	\$14,135.30
Total Account Value					\$14,135.33

Cost basis is the amount of your investment for tax purposes and is used to calculate gain or loss upon sale or other disposition of a security. It is not a measure of performance. The cost basis amounts on your statement should not be relied upon for tax preparation purposes. Cost basis information may be from outside sources and has not been verified for accuracy. Refer to your official tax documents for information about reporting cost basis. Consult a qualified tax advisor or an attorney regarding your situation. If you believe the cost basis information is inaccurate, contact Client Relations.

Your Relationship and Mailing Group(s)

Relationship Group - You've directed us to share information about these accounts with the individual(s) listed below. This means information about your financial accounts, goals and objectives may be shared with and accessible by each owner, authorized party, and any other individual in the Relationship Group, including through Edward Jones Online Access and Edward Jones reports.

Without any additional notification to you, the individual(s) below will also be able to share any information available to the Relationship Group with people outside your Relationship Group through Edward Jones Online Access, or by contacting the Edward Jones branch responsible for your accounts. You may revoke this direction at any time, but until such revocation, we'll share information as directed by any member of the Relationship Group.

Individuals In this Relationship Group

First Name	Last Name
Knox Co Soil & Water Conservat	

Mailing Group - You have also asked us to combine certain information about the accounts listed below into the mailing group(s) below for delivery purposes. Information for accounts within the same mailing group may be included in one envelope and mailed to the mailing group address. We may still send certain information directly to the account owners, as we believe appropriate.

Account Number	Account Owner(s)	Account Type	Mailing Group Address
XXX-XX461-1-4	Knox Co Soil & Water Conservat	Association Account Select	KNOX CO SOIL & WATER CONSERVAT ATTN DAVE ASBURY 233 S SOANGETAHA RD GALESBURG IL 61401-5593
XXX-XX922-1-9	Knox Co Soil & Water Conservat	Association Account Select	

For more information on this relationship or mailing group(s), please visit www.edwardjones.com/disclosures. If you wish to make changes to either the relationship(s) or mailing group(s), please contact your financial advisor.

Knox Co Soil & Water Conservat

Consider a family meeting

If something were to happen to you, would your family know how to carry out your wishes? While you're together this holiday season, even if it's a virtual gathering, consider sharing your wishes with those you love. Your financial advisor would be happy to chat with all of you and help facilitate the conversation. Call to schedule an appointment.

Association - Select

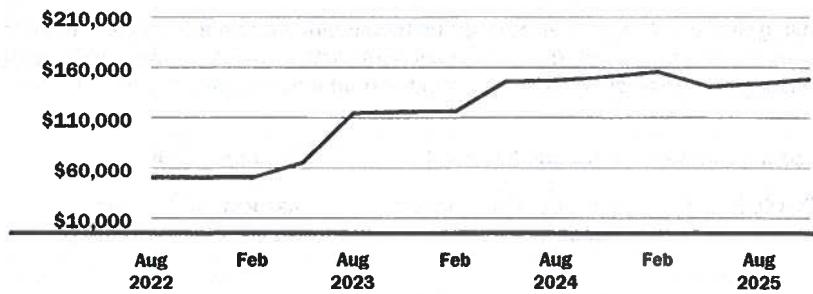
Portfolio Objective - Account: Income Focus

Account Value

\$148,024.63

1 Month Ago	\$146,328.10
1 Year Ago	\$151,031.26
3 Years Ago	\$50,054.64
5 Years Ago	\$0.00

Value of Your Account



Value Summary

	This Period	This Year
Beginning Value	\$146,328.10	\$153,067.32
Assets Added to Account	1,092.86	7,818.33
Assets Withdrawn from Account	0.00	-18,197.51
Fees and Charges	0.00	0.00
Change In Value	603.67	5,336.49
Ending Value	\$148,024.63	

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.

Rate of Return

Your Personal Rate of Return for Assets Held at Edward Jones

	This Quarter	Year to Date	Last 12 Months	3 Years Annualized	5 Years Annualized
	0.59%	3.56%	3.95%	4.55%	4.44%

Rate of Return (continued)

Your Personal Rate of Return: Your Personal Rate of Return measures the investment performance of your account. It incorporates the timing of your additions and withdrawals and reflects commissions and fees paid. Reviewing Your Personal Rate of Return is important to help ensure you're on track to achieving your financial goals.

The performance of your investments is tracked since they have been held in the current account, but no earlier than Jan. 1, 2009. This also includes investments you owned during this time period but have since sold. Certain events, including a transfer of an investment between accounts, share class conversion, or change in an investment's identification code (CUSIP) caused by a corporate action, will impact the time frame over which the investment's rate of return is calculated.

Rate of Return information on account statements uses the dollar-weighted calculation. Information used to calculate performance may have been obtained from third parties and Edward Jones cannot guarantee the accuracy of such information.

For the most current information, contact your financial advisor or visit www.edwardjones.com/performance.

Asset Details (as of Nov 28, 2025)

additional details at www.edwardjones.com/access

Assets Held At Edward Jones

					Balance
Cash					\$10.18
Certificates of Deposit	Maturity Date	Maturity Value	Value^	Rate of Return*	
Fulton Bk N A Lancaster PA 4.00%	12/30/2025	31,000.00	31,005.27	0.67%	
Webster Bk Natl Assn Stamford 3.85%	2/5/2026	30,000.00	29,997.90	0.25%	
Trustmark Bk Jackson Miss 3.85%	2/13/2026	30,000.00	29,997.60	0.16%	
State Bk India New York N Y 3.85%	5/26/2026	57,000.00	57,013.68	0.06%	

[^]The values shown for CDs represent estimated values if sold prior to maturity. Actual prices may be higher or lower. Generally, if held until maturity, the maturity value plus any accrued interest due will be credited to your account.

Total Account Value	\$148,024.63
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*Your Rate of Return for each individual asset above is as of November 28, 2025. Returns greater than 12 months are annualized.

Your Rate of Return in the Asset Details section above measures the investment performance of each of your individual assets. It incorporates the timing of your additions and withdrawals and reflects commissions and fees paid. Reviewing your Rate of Return is important to help ensure you're on track to achieving your financial goals.

The performance of your investments is tracked since they have been held in the current account, but no earlier than Jan. 1, 2009. Certain events, including a transfer of an investment between accounts, share class conversion, or change in an investment's identification code (CUSIP) caused by a corporate action, will impact the time frame over which the investment's rate of return is calculated.

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Summary of Realized Gain/Loss

	This Year
Short Term (assets held 1 year or less)	\$0.00
Long Term (held over 1 year)	0.00
Total	\$0.00

Summary totals may not include proceeds from uncosted securities or certain corporate actions.

Investment and Other Activity by Date

Date	Description	Quantity	Amount
11/05	Buy Webster Bk Natl Assn Stamford @ 100.00 Due 02/05/2026 03.850% Yield 3.850 % to Maturity	30,000	-\$30,000.00
11/06	Electronic Transfer from Tompkins State Bk		685.69
11/13	Buy Trustmark Bk Jackson Miss @ 100.00 Due 02/13/2026 03.850% Yield 3.850 % to Maturity	30,000	-30,000.00
11/20	Redeemed Zions Bancorporation Natl Assn 4.200 Due 11/20/25 Matured Security	-56,000	56,000.00
11/20	Interest on Zions Bancorporation Natl Assn Due 11/20/2025 4.200 % on 56,000 @ 0.010586		592.83
11/21	Electronic Transfer from Tompkins State Bk		407.17
11/21	Interest at the Rate of 0.450% from 10-21-25 to 11-20-25		10.18
11/26	Buy State Bk India New York N Y @ 100.00 Due 05/26/2026 03.850% Yield 3.850 % to Maturity	57,000	-57,000.00

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About Edward Jones

Edward D. Jones & Co., L.P., is dually registered with the Securities and Exchange Commission (SEC) as a broker-dealer and an investment adviser. Edward Jones is also a member of Financial Industry Regulatory Authority (FINRA).

Statement of Financial Condition — Edward Jones' Statement of Financial Condition is available at edwardjones.com/about/financial-reports.html, your local office or by mail upon written request.

About Your Account

Account Information — Your account agreement(s) contain the conditions that govern your account. Contact your financial advisor if you have any changes to your financial situation, contact information or investment objectives.

Account Accuracy — If you believe there are errors on your account, promptly notify your financial advisor or Client Relations. To further protect your rights, including rights under the Securities Investor Protection Act (SIPA), re-confirm any oral communication by sending us a letter within 30 days. If you think there is an error with, or you have a question about, your electronic transfers, contact Client Relations.

Complaints about Your Account — If you have a complaint, call Client Relations or send a letter to Edward Jones, Attn: Complaints Investigations, 12555 Manchester Rd., St. Louis, MO 63131 or send an email to complaints@edwardjones.com

Pricing — For the most current prices of your investments, contact your financial advisor or visit Online Access. While we believe our pricing information is reliable, some information is provided by third parties and we cannot guarantee its accuracy.

Systematic and Money Market Transactions — Additional transaction details may be available upon written request to Edward Jones, Attn: Trade Operations Dept.

Fair Market Value for Individual Retirement Accounts — Your account's fair market value as of Dec. 31 will be reported to the Internal Revenue Service (IRS) as required by law.

Withholding on Distributions or Withdrawals — Federal law requires Edward Jones to withhold income tax on distribution(s) from your retirement accounts and other plans, unless you elect not to have withholding apply by completing the appropriate form and returning it to the address specified on the form. Your election will remain in effect until you change or revoke it by completing and returning a new form. If you elect not to have withholding or do not have enough income tax withheld from your distributions, or if payments of estimated taxes are not sufficient, you may be responsible for payments of estimated taxes and/or incur penalties as a result. State withholding, if applicable, is subject to the state's withholding requirements.

Fees and Charges — The "Fees and Charges" amount shown in your Value Summary includes the following:

- Account fees (e.g., advisory program asset-based fees and retirement account fees);
- Fees and charges for services (e.g., check reorders and wire transfers); and
- Margin loan interest

This amount does not include transaction-based fees and charges on the purchase or sale of a security or other product (e.g., systematic investing fees, commissions, sales charges, and markups/ markdowns). These fees and charges are shown in the activity section(s) of your statement or on your trade confirmations. For more information, contact your financial advisor.

Rights to Your Money Market Fund, Bank Deposit and Free Credit Balances — The uninvested cash in your account ("Free Credit Balance") is payable on demand. You may instruct us to liquidate your Insured Bank Deposit or Money Market fund balance(s). We will disburse the proceeds to you or place them in your accounts. Your instructions must be made during normal business hours and are subject to the terms and conditions of the account agreement(s).

To learn more about fees and costs, revenue sharing, and the compensation received by Edward Jones and your financial advisor, please talk with your financial advisor or visit edwardjones.com/disclosures.

CONTACT INFORMATION

Client Relations	Online Access	Other Contacts
 Toll Free Phone 800-441-2357	 For hours, visit edwardjones.com	 Edward Jones Personal MasterCard® 866-874-6711
 201 Progress Parkway Maryland Heights, MO 63043	 Edward Jones Online Support 800-441-5203	 Edward Jones Business MasterCard® 866-874-6712
		 Edward Jones VISA® Debit Card 888-289-6635

S1EDJ001 Rev 11/21

I. Technical

- a. FFP 2025 Grant (FY26) – pending approval notification winter/spring 2026, emailed Heidi 11/27, teams mtg with Heidi and Ben 12/9, most likely not getting funded, tips/advice for 2026 app due Sept 2026.
- b. Doubet – modular block on his own. **Need to design**
- c. **IDOA - Partners For Conservation Grant (PFC, fka CPP)** – updated PFC-4 on 12/10, **Rec'v Ford SWCD \$3,207.32 11/24, Piatt SWCD \$15,497.90 11/24, Winnebago SWCD \$2,436.92 12/4**
 - i. FY24 Funds rec'v 6/20/24 (\$34,220.10). Rec'v FY25 CS \$33,110.34 on 8/26/25.
 1. Greg Jones – need to clean folder up & file away
 2. Becky/John Nichols – rec'v PMT auth 11/7/25, need signed PMT form
 3. Hungerford – cp42, planting this fall, called Chuck for update 11/20
 4. Terry Cowan – west side, called Terry that I was going to layout (16 basins) 11/12, Bryan texted- started Cowan's 11/24, construction visit 11/25, Jeremy called re; block – he called Ethan next 11/26, called Jeremy and Bryan 12/4, Bryan called 12/8 will perm seed GWW in spring (ground is frozen), called Ethan back 12/9
 5. Mark Heartlein – (with Cowan's project), rec'v signed Agr form 2/28
 6. Dan Erickson – emailed back 4/25 & **will touch base on this project topic**
 7. Ellen Gibbons – cp42, dormant plant, called Ellen for update 11/20, Ellen here with bills, PMT form to Marty and Katie 11/24, called Ellen and checked-out seeding 11/25, will visit again in summer 2026, PMT auth 12/4
 8. Keith Webster & Stacey Webster – communicated OW 11/14, 11/19 (and contractor, Ethan), 11/20 OW and Ethan, Monmouth Metal called twice 11/17, emailed them designs cc'd Ethan and Keith 11/17, Keith called back 11/17, emailed amended form to both for Stacey to sign 11/20 – reminded of 12/15 finish with bills, contractor called 11/20, teams msg to Ethan 11/20, OW called 11/25, 12/4 (2), emailed me GWW bills 12/4, pipe install week 12/8, contacted Ethan for check-out 12/4, add temp seed amend on 12/4, emailed OW reminder for seed and mulch, called OW 12/9
 9. Frank Hopkins – cover crops, PMT form to Marty and Katie 11/16
 10. PR Hunt Club – IDOA did not pre-approve (over \$10K in total cost)
 11. Clark Cummings - cover crops, called Clark for rest of bills/forms 11/14, started PMT form 11/16, Clark in with rest of paperwork, PMT form to Marty and Katie, rest of file documents 11/17
 12. Brad Anderson - cp42, approved 11/19, will plant in the spring
 13. John Davis – cc app 11/19, approved 11/19, worked on documents 11/20, emailed and mailed John approval and requested bills 11/25, called John 12/4, 12/8 and emailed
 14. **Wait List:** Greg Jones #2, Mary Carlson, Paul Lenz, Sammie Watkins, Roger Newell, Dennis Kallvy, Matt Hennenfent (emailed Austin for update 11/30), Jack Nichols (Joe), James Harrell, S. Blender, K. Negley, Gene Fields, Dave Anderson, Matt Gibson/John Kennedy, Dan Siems, Jim Turner, Dan Russell and Neighbor/Mansour, (visited 3 farms 10/22, follow up email 10/23) Brad Anderson (GWW) visited 10/30
 - ii. SSRP – Wait list for 41 reach applications. Trained Bureau Co. SWCD RC on SSRP forms (30 min) 12/8
 1. Need Reports: Coffman, Butvilas, O'Connor, Spurgeon. Requested again 5/14/25, 9/8/25
 2. Haynes – Reach 2 and 3 both approved by IDOA Nov. 2024, sent ACOE Completion form for both 11/24
 - a. Reach 2 – 11/13 Bragg called, Josh stopped in and I texted Chris H., visited construction with Katie 11/18, texted Chris 11/19 for check-out, checked out with Chris 11/21, texted Bragg and Josh 11/21, rec'v bills, SSRP-1 to Marty to check 11/25, PMT form all signed and to Marty 11/26, Peoria mailed check 12/58
 - b. Reach 3 – PMT form to Marty and Katie 11/19, Peoria mailed check 11/24
 3. Mayfield – texted for bills 11/17, PMT form to Marty 11/19, ACOE Work Completed form sub. 11/20, Peoria mailed check 11/24, found PMT error (not all rock bills entered) and corrected SSRP-1 to Marty and Peoria 12/5
 4. CY2026 SSRP app – emailed Lampe if he wants me to submit his app 11/14, resent designs 11/26 – he wants to wait until 2027. Emailed Mayfield's 12/5 – yes, they want to do Reach 2 and Riffle 3. I will submit in Dec/Jan. I plan to get another app ready in case Marty has other SSRP projects cancel.
 - iii. Abandoned Water Well Sealings – Inquiry packet to KCHD to proof for updates 9/2, 12/10
 1. Rich Johnson % Rob Humphries – signed PMT form 11/24/25
 2. Anna Johnson Estate (GCF) – emailed FM & Bryan for bills 11/17, rec'v bill, PMT form to Marty and Katie 11/18, need signed PMT form
 3. Moffitt – rec'v signed PMT form 12/4
 4. Stansell – signed PMT form 11/23/25
 5. Dortch – form to Marty 10/24, to Katie 10/28, rec'v PMT auth 11/7, need signed PMT form

- 6. Mayhew – sealed 11/24, PMT form to Marty and Katie 12/1, PMT auth 12/9
- d. **IDNR – CREP re-opened 6/15/22.** Submitted Inv for CY25 Monitoring (\$3,700.00) 10/23 – rec've 11/12, Closing fees (\$96.00) 10/28 – rec've 11/12, Owner cost-share (\$503.00) 10/28 – rec've 11/12, Title company fees \$867 and our Admin fee \$2,500.00 (\$3,367.00) 10/28 rec've 11/12, closing legal fees (\$950.00) 11/10 – rec've 12/8
 - i. Monitoring- 104 Current Easements (separated into 3 Groups for monitoring)
 - 1. Group 1 – will monitor in Feb/March 2027
 - 2. Group 2 – monitor next in Feb/March 2028
 - 3. Group 3 – will monitor in Feb/March 2026, prep list in Dec 2025
 - ii. Audit work – Check Al Jennings survey for corrections
 - iii. Program work – Reviewed Oct and Nov Land Sales 12/10, emailed Jim Nelson scanned ease. Docs (2) 11/14, updated CREP binder with invoices 11/18, 12/8, Justin called 11/19 re: FSA maps, Haynes, Crose, transfers, WT. Emailed Molly re: Ellen G. ag encroachment measurements 11/24, Molly visited 12/9 to flag. Requested OW check spreadsheet 11/26, started OW checks on old spreadsheet (10) 11/28, returned call to Dave Crose 12/4, scanned docs to Dave per his request 12/5
 - iv. Fulton Co. CREP Easement – OW called to understand CS check 11/25
- e. **AISWCD Sub-Contribution Agreement for NRCS CRP workload**
 - i. **2025 Agreement – Inv to AISWCD for 2 mods and 4 SR re-checks (\$1,248.75) 5/21, Inv. To AISWCD \$23,993.31 on 9/26**, field visit 11/14, call 12/5, office questions 12/8, re-sent FY26 CRP Agr. and Plan of Work to AISWCD 12/10
- f. **Watersheds (WS)**
 - i. MS Western Five WS (Flint – Henderson) – nothing new since 11/2024 GSD mtg, ISAP Batch and Build 2025+
 - ii. Spoon River WS – Pending NRCS RCPP application to fund projects in this watershed.
 - iii. Walnut Creek WS – Cathy drafted WS Plan 1/18/22
 - iv. Kickapoo Creek WS – **I have more emails to follow-up on**, David Pittman – subcommittee mtg 11/18 in Peoria, prepped Knox OWs in this watershed 11/14
 - v. **IDNR North Creek mitigation funds** – emailed Carson, Beth, and Rob follow-up 11/20, emailed Rob to help with no response 12/1, texted Chris to confirm design 12/5, called OW and left msg 12/5, emailed OW to call me 12/8, designs are good – let's do a site visit soon 12/8, OW called back 12/8 – yes move forward, emailed him and OP designs 12/8, submitted project proposal to Carson 12/8
- g. **ISAP – Bid process** – on hold until IEPA approval 10/30 **Bid Policy** - sent to AISWCD for legal review 9/19, 10/21. **IEPA Grant** – emailed Trevor for update 12/8, GATA research 12/9 **Year 1** – re-sent OW Agr. Form emails to sign (6) 11/14, three returned 11/14, one signed 11/17, Zeph called 11/14 field is open and ready for cultural, monthly zoom mtg 11/18, prepped STAR for OW 11/19, cultural visit with NRCS and Katie 11/19, mailed Agr. form to 2 left to sign 11/20, mailed STAR to OW 11/20, rec've last 2 signed 11/21, 11/24 **Year 2** – talked to Brian R. at WT 12/3

II. Administrative

- a. Zoning – 2026 SWCD mtg dates to zoning 11/20
- b. AISWCD Forestry Committee – emailed committee back with info and created FAQ doc. 11/24, conf call mtg 12/3
- c. Legislative – federal shutdown 10/1-11/12, moved back in USDA office 11/13,
- d. IDOA Climate Smart no-till/strip-till program – returned call to client 12/9, office client 12/10
- e. IDOA Training Reimbursement – rec've Monticello reimbursement \$500 11/28
- f. IDOT – emailed about potential partnership 4/5/24, 6/4/24, 5/9/25, called & left a msg 6/18/25, **any ideas?**
- g. Mule – texted George for update 11/3, 11/13. ACM text to George and Brian 12/5 re master switch, texted ACM 12/8 and they called back, we will pick up Mule/Trailer this week to get to Brian to install master switch and solar panel
- h. Tax Levy – prepped AFR notice, **pending AFR from auditor 11/10**
- i. Records Retention – Marty picked up to burn for us 11/20
- j. Newsletter – plan of attack chat with Katie 12/8, emailed Scott James 12/9
- k. Sales –
 - i. Winter Fish Sale – picked up two orders with Katie from Herman's 11/14
 - ii. Native seed sale – rec've inv and checked it over 11/12
 - iii. Spring Tree Sale – rec've special order 7/1, but cannot get prices until 2/1/26 – emailed Mason State Nursery with questions 11/3, emailed Peoria for sale prices 11/30, emailed Peoria if we could adjust dates due to Ag Day 12/1
 - iv. Plant plug sale – emailed for 2026 info 11/30, rec've info 12/1, 12/9, updated varieties and booklet and sent questions to Dawn 12/9, updated order history
 - v. Plantskydd – customer 11/24
- l. Email Inbox – at 225 and down to 165 on 11/24, at 170 and down to 84 on 11/30
- m. Maintain pop fridge with AC, check payroll, recycle to KAC, updated FY26 Annual Report 12/10
- n. Mtgs/Trainings – Winter Training 12/2-12/3

III. Education/Outreach

- a. Radio Ad – maybe do another interview in January

- b. Oak Tree Program – 2026 is Victoria Center Prairie Cemetery – created buffer map, emailed to Shelley & Andy to approve 11/24, emailed Emma F. w/ progress 11/24, emailed app to Emma F. to sign 11/26, Called Andy and emailed Emma 12/5, Emma signed and submitted app to Dale 12/8, emailed Enroth about Henderson Co. location 12/8, 12/9
- c. KCHD – well sealing program and demo presentation in January. **Will work on PPT Dec/Jan**
- d. 4-H Oak Tree signs – called Sandy W. & left a msg 6/12, **need to coordinate sign installation this May**
- e. 4th Grade Ag Day for Kids – emailed to confirm date 11/30, it's 4/17/26 on 12/1 **need to wash out new sand (more tattoos)**
- f. 1st Grade Days – emailed to confirm 2026 dates 12/1
- g. IL Cons Foundation – Jenny V. called and emailed 10/14, **I need to reply with information by 1/15**
- h. Envirothon – LUC staff mtg in Galesburg 11/13, eval summary to Andy and msg to Michelle 12/1
- i. 8th grade Real World Fall event (350 students) – attended with Katie 11/21, connected Shelby and GCS 11/24
- j. Winter Training NRI Panel – called Jeff W. back 11/19, sent him some prep questions 11/24
- k. IDOA FCSS – emailed our wait list with the link (6) and emailed AISWCD to send it out to il.all 12/9
- l. Website updates <https://knoxcountyilswcd.wixsite.com/knox> 107 hits since Nov. report (15,715-15,608) 12/10

Important Dates

12/17, Wed. 1pm Pizza Ranch, Annual Mtg, SWCD Board Mtg	1/12-1/16 Kara off, vacation anniversary trip
12/19 PM – 1/5, Kara telework some while kids on Break	1/19, Mon. Office Closed
1/7 Kara telework during health procedure prep	1/21, Wed, 7am-5:30pm Open House/Election, 4pm SWCD Board
1/8 Kara off, sick procedure	Mtg

RC IDOA Progress Report Tracking – (10/7-11/10) **need to list 1/1 - 2/9 also**

- Customer in office – 11/13, (2) 11/14, 11/17, (10) 11/19, 11/20, (2) 11/24, (2) 11/26, 12/5, 12/8, 12/9, (2) 12/10
- Phone – (2) 11/13, (3) 11/14, (5) 11/17, 11/18, (4) 11/19, (5) 11/20, (2) 11/24, (4) 11/25, 11/26, (4) 12/4, (2) 12/5, (4) 12/8, (3) 12/9
- Customer Map work – 11/13, 11/25
- Field visits – 11/12, (2) 11/14, 11/18, (3) 11/19, 11/21, (2) 11/25

Administrative Report

December 2025

Administrative

- General board meeting preparations
- Quickbooks
- Reconciled bank statements, printed and mailed checks
- Maintained and updated Facebook page
- Payroll
- Renewed CD's
- Sales bookkeeping and customer pickup prep
- Working on Winter/Spring Newsletter (due the week of 12/15)

Technical

- 11/14 site visit for landowner with erosion problems along Spoon River
- Worked on a couple well sealing applications
- Uploaded all STAR forms into the online portal for CPP clients
- Trained Warren Co. on STAR portal
- Going to be helping Tim with CRP status reviews whenever the snow melts

Education

- Envirothon planning meeting 11/13- divided up responsibilities, sent out sponsor letters and already receiving donations, working on 5th category presentation
- Winter Training 12/2-12/3, went well, moving into next phase of the Soil Health requirement and doing a county-wide Soil Health Assessment due 9/2026

Sales

- Spring Fish: Orders Due- carp: 3/31, all others: 4/7, customer pickup: 4/21
- Spring Tree: Orders Due- 3/13, customer pickup: 4/10

Miscellaneous

PTO: 12/29-12/30